

# Governor's Office of Highway Safety

## Arizona Forensic Phlebotomy Program Application

Student Name: \_\_\_\_\_ Badge: \_\_\_\_\_

Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Agency Phone: \_\_\_\_\_ Student Phone: \_\_\_\_\_

Student Work Email Address: \_\_\_\_\_

Student Personal Email Address: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor Email: \_\_\_\_\_

Agency Phlebotomy Coordinator Name: \_\_\_\_\_

Agency Phlebotomy Coordinator Email: \_\_\_\_\_

The GOHS Forensic Phlebotomy Program is a structured, intensive, and standardized program in phlebotomy skills for law enforcement agency employees only. The class includes mandatory preliminary homework and coursework, on-site phlebotomy coursework, and hands-on clinical training. Students are required to meet competency requirements at different stages of the training in order to pass. Classroom instruction is fast-paced and students practice venipuncture on one another prior to assignment to a clinical site. Working as a forensic phlebotomist requires close contact with people who may have potentially hazardous body fluids. Each individual agency has specific requirements to maintain qualification in the program.

**Please provide an explanation as to why you would like to attend this training and how it will benefit your agency:**

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**Course Costs:**

The individual agency or student is responsible for the costs of the CPR training, medical requirements, immunizations, and drug testing.

The Governor's Office of Highway Safety will, upon successful completion of the course, provide the cost of tuition and reimburse for one (1) textbook and one (1) background check per individual attendee. The cost of lodging and per diem for the course is eligible for reimbursement if the student is outside of the 50-mile radius of the campus providing the training as determined by Arizona Department of Administration (ADOA) guidelines. **Reimbursement of travel funding must be pre-approved by the GOHS State Coordinator.**

The reimbursement for travel costs is at the Arizona state travel rates. A copy of the ADOA travel guidelines is available upon request. GOHS will not be responsible for reimbursement of travel if the student or agency does not submit a complete reimbursement form, does not meet the requirements for the training established in this application form, or does not successfully complete the training.

**Agency Approval:**

By signing the application, the undersigned have acknowledged the requirements for attending the training and granted permission for the prospective student to apply for the Forensic Phlebotomy Program training. The student shall complete all prerequisites and homework for this program as required by the respective training institution. The student and employing law enforcement agency hereby authorize the release of information pertaining to this curriculum, student's background/security reports, student's drug screen(s), including examinations and practical training to GOHS or employing agency upon request. Upon signing the application the undersigned agrees that the requesting agency shall be responsible for the cost of the training and any other costs incurred should the prospective student cancel, not attend, or not successfully complete the training once they have been confirmed. The deadline for cancellation without a penalty is 30 days prior to the start of the class.

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Prospective Student Signature      Printed Name

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Supervisor Signature      Printed Name

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Agency Coordinator Signature      Printed Name

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**GOHS State Coordinator Signature**

**After completion of the application requirements, forward the application for consideration to your agency Phlebotomy/DUI Coordinator. The Agency Coordinator will contact the GOHS State Coordinator.**